

Minutes of Meeting 23.04.2015 12 – 1pm Dr Shetty’s Surgery, Pallion Health Centre

Present: *Mr E Arnold, Ms Kate Doughty, Mr & Mrs Freeman, Mrs Moss, Mrs Lawson, Mrs W Hadlington*

Apologies: *Chrissie Todd*

Matters arising from the minutes of the last meeting:- All were covered in the agenda items.

Discussion centred around increasing and widening the representation of patients on the group. Not only recruiting new attenders at meetings but increasing patient involvement via internet membership.

It was agreed that an e-mail account be set up using ‘G-mail’ or ‘Hotmail’ or ‘Mailchimp’ rather than using the NHS system in order to avoid confusion and to maintain the group’s independence.

EA, KD and WH agreed to meet on the 27th May at the surgery in order to action the setting up of the accounts.

The CQC report on the practice had been received but as this was part of a pilot scheme a new round of CQC inspections had already started in neighbouring practices.

Frequency of meetings – Bi-monthly meetings were a possibility and meeting dates to be set for the full year to give adequate prior notice.

The ‘Electronic Prescribing System’ was due to be implemented as from 7th May.

There was no progress to report on the implementation of the Integrated Care Plan.

AOB- Note was made of the Sunderland Echo ‘Best of Health Awards’ – the practice was not successful this time around.

The meeting closed at 1 p.m.

Date of next meeting – 16th June 2015 12pm – 1pm

Meeting 27th June 5pm – 6pm

EA, KD and WH met and began the process of setting up the e-mail accounts as requested.

Work on adapting the NAPP template for patient consent to use e-mail addresses was also initiated.

Progress will be reported back to the next meeting.

AGENDA 16th JUNE 2015 12pm – 1pm

Venue : Dr Shetty's Surgery Pallion Health Centre

Apologies

Record of the previous meeting

Matters Arising

Progress on internet accounts

Recruitment :- Template for e-mail address requests
Advertising web membership of the group
Recruitment campaign/open days

E-Prescription report

Information update

Confirm dates and times of meetings for the rest of the year.

AOB